

# Cystic

# Fibrosis grateful for your support

## Safeguarding principles at events – children and young persons

**When assessing the risks of the venue and activities being planned, always give special attention to the welfare and safety of children and young people (ie, all those under 18 years old). This should be a paramount consideration at any event.**

- Treat all children with respect and value their views and wishes.
- Always seek parental consent before children are involved in or attend an event. Ensure that parents or carers or other responsible adults attend the event with the children. Should this not be possible for any reason, always obtain an emergency contact number for a parent or carer so that they can be contacted if necessary during the event.
- Always ensure there are a minimum of two adults at events with children or young people.
- Do not get into a situation where you are alone with a child outside of the sight or hearing of other people.
- Do not remain in contact with a child or young person after an event for any reason other than for Cystic Fibrosis Trust fundraising or other charity purposes, and always with the knowledge and consent of their parent or carer.
- Only keep the minimum amount of personal information needed about children and young people, and ensure you comply with the



principles of data protection in storing and using the information. (See the Information Commissioners Office website [www.ico.gov.uk](http://www.ico.gov.uk) for guidance.)

- Always obtain parental consent before taking photos of children or young people at events. These should not be published or passed on without permission.
- Where possible, obtain references or checks on people and organisations who you ask to provide a service at your fundraising event.
- Always report any concerns you have about a child or young person, or an adult immediately to the organiser and/or to the police (if appropriate).
- Always report any allegations made to you about or by a child, to the organiser and/or to the police (if appropriate).
- Seek advice from child protection and safeguarding experts when needed, such as your local Social Services or other bodies



**For advice and materials contact your Community Fundraiser (see [cysticfibrosis.org.uk/inyourarea](http://cysticfibrosis.org.uk/inyourarea)) or our Events team on 0300 373 1100 or [events@cysticfibrosis.org.uk](mailto:events@cysticfibrosis.org.uk)**